



## LOCAL ADVISER REPRESENTATIVE TO THE NATIONAL BOARD OF DIRECTORS

### INFORMATION SHEET

#### ELIGIBILITY

*Comprehensive:* Preparing students for knowledge, skills and attitudes in foundational Family and Consumer Sciences courses or for personal and family life and foundational career preparation for many careers.

*Occupational:* Preparing students for knowledge, skills and attitudes for a specific career pathway that leads to a certification or future study for a specific career, i.e., Prostart for restaurant careers, culinary careers, fashion design careers.

Note: Advisers who represent combined FCCLA chapters are eligible to run for either position.

Candidates must:

- have been a local chapter adviser for at least two years,
- currently be serving as a local FCCLA chapter adviser affiliated with the national organization
- be a member of two of the following professional organizations: ACTE, AAFCS, FCSEA, or other related professional educational groups
- attend the national conference at which they are a candidate for election
- include with their application, at least three letters of support, one from the school principal, one from a state adviser or state education staff member, and one from a community leader
- submit a resume and cover letter addressing the areas of criteria noted below

#### CRITERIA

The Nominating Committee of the national Board of Directors will screen applications and select the final candidates to be voted on by local advisers attending the National Leadership Conference.

The following criteria will be used, with the maximum number of points assigned to each category shown in parenthesis:

1. What can the candidate contribute to the National Board of Directors as an FCCLA adviser in these categories? (30)
  - Knowledge of the organization
  - Career and Technical Student Organizations

Leadership  
Program development  
Administration  
Finance  
Personnel management  
Non-Profit organization management  
Media and marketing  
Resource development and fundraising  
Work in public policy development

2. What experiences does the adviser have in developing a local chapter program of work? What projects and programs has the adviser been facilitating at the local level? (15)
3. What experiences does the adviser have in regional, state or national events and programs? (20)
4. What experiences does the candidate have on any community Board/or community involvement or other leadership opportunities working with organized Boards of Directors? (10)
5. What experiences does the candidate have in FCCLA State association or state events? (10)
6. List professional association memberships and include any offices held in these associations. (A dues receipt or some type of membership proof must be included with the application.) (5)
7. Describe the candidate's involvement as a comprehensive or occupational teacher; include programs and implementation at the local level as well as any state involvement in developing programs, etc. (10)

Mail Application to:

Family, Career and Community Leaders of America  
ATTN: Sandy Spavone  
1910 Association Drive  
Reston, VA 20191

OR

Email Application to: [sspavone@fcclainc.org](mailto:sspavone@fcclainc.org)



**LOCAL ADVISER REPRESENTATIVE TO THE  
NATIONAL BOARD OF DIRECTORS  
APPLICATION**

*Application Packet Must be submitted to National Headquarters postmarked no later than May 1.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Email address \_\_\_\_\_

School address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

School Phone \_\_\_\_\_

Years of experience as an FCS teacher \_\_\_\_\_

Years of experience as an FCCLA adviser \_\_\_\_\_

\_\_\_\_ Occupational Adviser

\_\_\_\_ Comprehensive Adviser

\_\_\_\_ Both (Mixed Chapter)

The criteria noted on the information sheets of this packet will be used by the National Board of Directors Nominating Committee to review all candidates.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date