



NATIONAL CONSULTANT TEAM APPLICATION INFORMATION & INSTRUCTIONS

Family, Career and Community Leaders of America is seeking to enlist talented FCCLA advisers from a variety of diverse backgrounds to join the National Consultant Team (NCT). NCT members are chosen by national staff to develop trainings, lead workshops, and generally serve as an extension of national staff, in addition to the roles and responsibilities listed below.

Composition

The National Consultant Team (NCT) consists of successful FCCLA advisers with expertise in chapter management, national programs and activities, intra-curricular work, membership development, public policy, and visibility.

NCT members are expected to have a degree in or be certified to teach Family and Consumer Sciences courses, currently teach a class in middle school or high school Family and Consumer Sciences or a related supervisory role and serve or have served as a local chapter adviser.

Members of the National Consultant Team will serve for 2 consecutive years. They may reapply in their second year if they wish to be considered for additional terms. If an NCT member has retired from teaching at any point during their 2 year term as a National Consultant, they are requested to resign the position within 1 year after the day of retirement.

Roles and Responsibilities

Members of the National Consultant Team will have various responsibilities that include working with national staff before, during, and after conferences and throughout the year. They will have full schedules during conferences and should not plan to chaperone students while serving as an NCT member. General responsibilities may include, but are not limited to:

- Develop and implement professional development training for FCCLA advisers
- Conduct evaluation and provide feedback and attendance to staff following all training
- Write articles and activities used for the national FCCLA website and publications
- Present workshops at meetings that may include state conferences
- Assist at national meetings as assigned (NCM, NLC, Capitol Leadership, etc.)
- Serve as positive and professional representatives of the national organization

Compensation

National Consultant Team members receive compensation for their time and materials. Below is an outline of the majority of items for which consultants can expect compensation. Additional items may be written into individual contracts or decided upon and assigned as needed.

- **National Leadership Conference (July):** \$300 honorarium + expenses paid
- **National Cluster Meetings (November):** \$250 honorarium + expenses paid
- **Capitol Leadership (September)/October:** \$250 honorarium + expenses paid
- **State Meetings/Workshops:** \$100 honorarium + expenses paid, must be arranged and paid for by host state through FCCLA national headquarters.
- **Additional National Meetings (as needed):** \$250 + expenses paid
- \$50 stipend for webinar (as needed)

Application Submission Information

Application Checklist:

- Basic Information
- Short Answer Questions
- Video
- 3 Recommendation Forms
 - Colleague (can be an educator in FACS or other subject area)
 - School or District Administrator
 - FCCLA State Adviser

Please mail your application and supporting materials to:

National Consultant Team Application
Attn: Director of Membership
1910 Association Drive
Reston, VA 20191

Applications must be submitted by **October 31, 2017**.



National Consultant Team APPLICATION

Thank you for taking the time to complete the application for the FCCLA National Consultant Team! The National Consultant Team (NCT) is a group of advisers that have been chosen by national staff to develop trainings, lead workshops, and generally serve as an extension of national staff.

SECTION 1: Basic Information

Please complete the following information. If any information does not apply to you, please fill in the field with "N/A."

Personal

First Name: _____ Last Name: _____

School Address: _____

Home Address: _____

School Phone Number: _____ Alt. Phone Number: _____

Email Address: _____

Years of Experience as an Adviser: _____

Chapter Affiliation: _____

FCCLA Involvement

- 1) FCCLA Background (Identify national programs and activity work, attendance/participation in state association, National Cluster Meetings and National Leadership Conferences):

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2) Family and Consumer Sciences Background:

3) Presentation and Program Development Experience:

4) Professional Activities and Memberships:

5) School/Community Activities (Describe any community and other activities in which you are or have been involved that would support your application):

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SECTION 2: Short-Answer Questions

In this section, you will answer questions related to your past leadership experience, as well as what you will bring to the National Consultant Team. Please answer each question in complete sentences, and limit your responses to the space provided for each question.

1) Complete a short statement concerning the following: "What I can offer advisers through my participation as an FCCLA National Consultant Team Member."

2) What is your strongest quality as an FCCLA adviser? Describe an instance where that skill was particularly useful.

3) What is your FCCLA specialty and how can you use it to contribute to the team?

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SECTION 3: Show Your Skills

In this section, you will submit materials to demonstrate your ability to present and plan a workshop. Both of these skills will be an integral part of your career as a member of the National Consultant Team if you are chosen.

Video

You will also be submitting a video of yourself that demonstrates your ability to present an original lesson plan. The video should be no more than fifteen minutes long, and should reflect all or a portion of your planned lesson. The presentation style should be directed to the intended audience, but you need not present the workshop for an actual audience in your video if one is not available.

Evaluation Criteria:

You will be evaluated on the following criteria for the video portion:

- ✓ Staying within the 15-minute time constraint
- ✓ The originality and creativity of how you *present* your leadership lesson
- ✓ How well your chosen theme is conveyed in the workshop
- ✓ Ability to express self and ideas clearly

The video of your workshop must be uploaded to YouTube by **October 31, 2017**. Please provide a link to the video here:

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