

2018 CHAPTER ADVISER SUMMIT – ATLANTA, GA

February 23-25, 2018
 Omni Atlanta Hotel at CNN Center
 Atlanta, GA

REGISTRATION INFORMATION

2018 Chapter Advisers Summit		
Rates	Regular Rate Ends Jan. 24 @ 5:00 PM EST	Late/Onsite Rate After Jan. 24 @ 5:00 PM EST
CAS Registration	\$80	\$90
Continuing Education Units (CEUs) <i>Preregistration Required</i>	\$20	\$20
Meeting Room Fee <i>Attendees not staying at one of the official meeting hotels are required to pay a meeting room fee per registration.</i>	\$25	\$25

Login to the FCCLA Portal to register for the meeting.

REGISTRATION POLICIES

- Registrants must be an affiliated FCCLA chapter adviser in the FCCLA portal to attend the meeting.
- Registration is required to participate in all sessions, meal functions, special events, and tours at the meeting. Each person attending any part of the meeting must be officially registered. Each registrant will receive a computer-generated name badge that serves as admission to sessions, meals, and activities registered for. In some cases a ticket or wristband with a name badge may be required.
- If paying by purchase order or check, full payment **must be received at national headquarters by January 24, 2018. Payments received after January 24, 2018 will incur a \$15 late fee per invoice.**

- Registration packets will only be distributed to attendees with a zero balance or by securing the balance with another form of payment when picking up registration materials.
- Official conference badges must be worn to all meeting functions.
- Wristbands and/or tickets may be required for special events and/or tours and will be issued with registration materials. If your wristband and/or ticket is misplaced or lost you will be required to purchase a new one at the full price of the event.
- Children under 18 years of age are not permitted to attend any meeting sessions. Guests and family members who attend sessions, meal functions, special events, or tours must register for the meeting and pay all event fees.
- FCCLA affiliation status must be current and paid in full to attend the meeting.
- Outstanding balances from previous national conferences/meetings must be paid in full prior to registering for the meeting.

REGISTRATION PAYMENTS

After completing your registration you will receive an automatic email confirmation. You can view and print your registration invoice by clicking on the 'Invoice History' tab in the FCCLA Portal. Please send the invoice and payment to FCCLA national headquarters. Do not send hotel payments to FCCLA national headquarters.

Family, Career and Community Leaders of America
 1910 Association Drive
 Reston, VA 20191
 ATTN: 2018 CAS Registration
 Phone: 703-476-4900
meetings@fcclainc.org

REFUNDS/CANCELLATIONS

- We'd hate for you to miss the 2018 Chapter Adviser Summit, but if you must, all registration cancellations and refund requests must be submitted via the FCCLA Portal **no later than January 24, 2018 at 5:00 PM EST** to be eligible for a refund. Email, telephone and/or fax cancellations will not be accepted.
- A refund of the meeting registration fee **less a \$25 administrative fee per invoice** will be issued following the meeting. FCCLA regrets that refunds cannot be honored for cancellations submitted after **January 24, 2018 at 5:00 PM EST**.
- In cases where payment has not already been made, the cancellation policy remains the same. You will still be responsible for the balance remaining after cancellation fees have been applied. Please be advised that you will not be able to affiliate or register for future FCCLA national conferences/meetings until the balance has been paid in full.

MEETING ATTIRE POLICY

Advisers and Guests

- Business professional
- Guests wearing jeans, t-shirts, shorts, and athletic will not be admitted into meeting sessions
- Business casual or casual attire is acceptable at non-meeting meals or events

MEETING PHOTOGRAPHY RELEASE

FCCLA photographers and videographers will be taking photos and video throughout the meeting for use in any manner FCCLA deems appropriate, including, but not limited to, FCCLA publications, use on the FCCLA website, and in connection with Competitive Events. Names will not appear on photos or in videos. By attending the meeting, you grant FCCLA the right, without approval, to photograph, record, use, and edit your photograph, video, image, likeness, appearance, performance, and any other indication of identity, in any format whatsoever, and to publish, disseminate, exhibit, publicly display, give, sell, and/ or transfer the same in any and all forms of media or distribution now known or hereafter discovered or developed (including, but not limited to, print media, internet, web casting, video streaming, television, or radio), for the use of FCCLA, its affiliates, or any individual, organization, business, publication, network, or other third party, in perpetuity, without payment or any consideration.

All meeting sessions will take place at the **Omni Atlanta Hotel at CNN Center**.

Comfort and style meet in the elegant Four Diamond Omni Atlanta Hotel at CNN Center. Nestled in the heart of downtown Atlanta with easy access to [Centennial Olympic Park](#), [Philips Arena](#) and the Georgia Dome, Omni Atlanta Hotel at CNN Center offers a luxurious getaway that's footsteps away from the hustle and bustle of one of America's most cosmopolitan cities. Stay in and dine at the hotel's [restaurants](#), pamper yourself at the spa, or dive into the city life all around you.



HOTEL INFORMATION

Omni Atlanta Hotel at CNN Center

100 CNN Center NW
Atlanta, GA 30303

<https://www.omnihotels.com/hotels/atlanta-cnn-center>

When following GPS, please use 190 Marietta Street NW
Atlanta, GA 30303.



Hotel Reservations

Instructions for making guest room reservations for the 2018 Chapter Adviser Summit will be sent in your registration confirmation email after you have registered for the meeting in the FCCLA portal.

The Single/Double/Triple/Quad Room Rate is \$139.00 plus 16.8% tax and a \$5.00 Georgia hotel fee per room, per night (subject to change without notice).

Hotel Reservation Deadline

Reservation requests received after **January 24, 2018** will be made based on hotel room and rate availability. **The FCCLA meeting rate IS NOT GUARANTEED for reservation requests made after the hotel cut-off date.**

Hotel Confirmations

Reservations will be confirmed by the hotel within 3-5 days. An automatic acknowledgment will be sent to the email address provided. If confirmation has not been received within 5 days, contact the hotel directly by calling **404-659-0000**.

Final Hotel Payment

Purchase Orders will not be accepted for deposits or final hotel payments. Checks for final payment should be made payable to the Omni Atlanta Hotel at CNN Center and mailed directly to the hotel. **Checks must be received by the hotel at least 10 business days prior to your arrival.** If paying your final balance at the hotel with a credit card not in your possession the hotel may require you to fill out a credit card authorization form PRIOR to your arrival.

Cancellations

Guaranteed hotel reservations must be cancelled at least (72) hours prior to arrival or you will be charged one (1) night's room and tax for each cancelled reservation.

Check-in and Check-out

- Check-in: 3:00 PM/Check-out: 12:00 Noon
- 4:00 PM late check-out may be available for \$50; after 4:00 PM, the full nightly rate applies.
- Guests who check out prior to their expected departure date will be subject to a charge equal to one night's stay plus applicable taxes.

Internet Access

- Guest rooms: All registered FCCLA attendees will receive complimentary 3MB WiFi service.
- Lobby and public areas: Complimentary WiFi service.

Omni Select Guest® Program

The benefits to joining Select Guest®, Omni Hotel & Resorts complimentary loyalty program, begin as soon as you sign up. Members enjoy everything from complimentary WiFi to exclusive special offers, as well as free nights at any Omni Hotels & Resorts location. And beginning on your second stay the perks get even better! Free morning beverage delivery, complimentary pressings and shoe shines to name a few. Membership is complimentary. To learn more about this program visit <https://www.omnihotels.com/loyalty>.

Guest Room Information

Luxurious guest room accommodations reflect the attention to detail and careful consideration the hotel gives to your comfort and happiness. All of the 1,059 spacious guest rooms and suites are non-smoking and offer magnificent views of Atlanta's downtown skyline, the lively CNN Center Atrium or Centennial Olympic Park.

Room Features

- Non-smoking luxury hotel
- 24-hour dining
- Plush bathrobes
- Evening turndown service (upon request)
- Triple sheeting on beds
- Extra blankets and pillows
- Marble floors and granite countertops in all baths
- Makeup mirrors (North Tower rooms)
- Coffeemaker
- Iron and full-sized ironing board
- CD clock radio
- Complimentary newspaper (Monday through Friday) for Select Guest® members
- Hair dryer
- Cribs available upon request
- In-room safe (North Tower rooms)

In-Room Technology

- WiFi Internet service – complimentary for Select Guest® members and registered FCCLA attendees
- Work stations in every guest room
- Two dual-line telephones
- Voicemail
- CD/radio alarm clocks
- Television with cable channels
- Individual climate control

Good Night's Rest Policy

To ensure the comfort and enjoyment of all our guests, the hotel enforces a Good Night's Rest Policy in our guest rooms. Only registered guests are permitted to enter guest room elevators or guest rooms after 10:30 PM. All guests must be registered at check-in. If a disturbance is created as a result of a party or noise from a guest room, all guests in the room will be asked to leave the hotel without a refund. These guidelines are in place to ensure every guest enjoys a peaceful and pleasant stay in our hotel.

Non-smoking Policy

Guest rooms are smoke-free. A \$250.00 smoking fee will be applied, if smoking occurs in the room, to cover a deep cleaning of the room.

Paying for Another Guest's Room

If you would like to pay for another guest's room, please contact the hotel at 404-659-0000.

Pet Policy

Omni Atlanta Hotel at CNN Center is a pet-friendly hotel. Guests must have a valid credit card on their reservation. The weight of the pet is not to exceed 25 pounds. A non-refundable cleaning fee of \$50 will be charged per stay, per room (not per pet). Guide dogs for the blind or otherwise disabled are exempt from the pet policy; there is no weight limit or pet fee.

Wellness Policy

Any use of Omni's fitness centers, Fit Kits, Sleep Kits, or participation in off-site exercise classes or other programs offered by Omni ("Wellness Benefits") is done at participant's sole risk. Omni shall not be liable for any injuries, loss, or damage to the participant or participant's personal property resulting from the use of the Wellness Benefits, regardless of whether it occurs as a result of Omni's negligence. If the participant chooses to use the Wellness Benefits, the participant hereby expressly waives any claim of liability - for personal/bodily injury or damages - which occurs to the participant or for any loss of or injury to person or property. This waiver is intended to be a complete release of any responsibility for personal injuries and/or property loss/damage sustained by any participant while on Omni's premises or at off-site exercise classes, whether using exercise equipment or not.

DINING OPTIONS

From casual to upscale, the hotel's fine dining options offer divine local cuisine and more. Whether you're interested in a light bite or a romantic dinner by candlelight, culinary specialties and refreshing cocktails are always on the menu at Omni Atlanta Hotel at CNN Center.



PRIME MERIDIAN

Serving upscale American cuisine in an open-kitchen atmosphere, this sophisticated South Tower restaurant treats guests to innovative menus artfully prepared with carefully selected local ingredients.

LATITUDES BISTRO AND LOUNGE

Located in the South Tower, Latitudes Bistro and Lounge is the perfect place to gather before or after events for the finest specialty drinks and appetizers.

MORSELS

In the North Tower, you'll find Omni's signature coffee shop, Morsel's.

GUEST ROOM DINING

If you choose to enjoy delicious cuisine in the privacy of your room, guest room dining is available 24 hours a day.

SPA & WELLNESS

FITNESS CENTER

Worried about interrupting your fitness routine while you're traveling? We'll keep you on your schedule. Our complimentary state-of-the-art, full-service fitness center is available to all of our guests. Our selection of state-of-the-art equipment includes the following:

The center is open 24 hours a day and is accessible with your guest room key. Please see the front desk for more information. If you prefer to get fit in the privacy of your guest room, we offer complimentary in-room fitness kits, available at the front desk.

- Bench press
- Exercise bikes
- Free weights
- Stairmaster
- Treadmills



HOTEL POOL

A true oasis in the center of Atlanta, our outdoor heated pool and hot tub are available year-round to all guests. Or soak up some rays on our sun deck, with stunning views of the CNN Center. The pool and sun deck are located on the 6th floor in the North Tower and are open daily from 6:30 AM to 10:00 PM

SPA

Relax in the comfort of the Serenity Spa as you're pampered with an ultimate spa experience. To make an appointment call 404-818-4495 or visit <https://www.omnihotels.com/hotels/atlanta-cnn-center/spa>.



TRAVEL INFORMATION

TRANSPORTATION

Hartsfield – Jackson International Airport (ATL)

6000 N Terminal Drive, Suite 4000

Atlanta, GA

800-897-1910

<http://apps.atl.com/Passenger/FlightInfo/Default.aspx>

The Hartsfield – Jackson International Airport is approximately 12 miles from the hotel.

Options from the Airport to the Omni Atlanta Hotel at CNN Center

- The hotel does not provide shuttle service.
- **UberX:** Approximately \$17-22 + per way
- **Lyft:** Approximately \$18 + per way
- **Taxi Service:** Approximately \$30 + per way
- **Limo Service:** Approximately \$90 – \$110 plus tax per way
- **Sedan Service:** Approximately \$70 – \$75 plus taxes and gratuities
- **MARTA:** Approximately \$2.75 each way. Take the train north to the Five Points Station. Take the westbound train 1 stop to CNN/GWCC Station. Take the escalator or elevator up and walk through the CNN building to hotel entrance.

Other transportation options

- AMTRAK Station – 3.5 miles
- Car rental, limousine and luxury car service (arrange through concierge)
- [MARTA](#) offers a variety of public transportation throughout Atlanta and the surrounding areas. A station is adjacent to the hotel.
- [The Atlanta Streetcar](#) is Atlanta's newest transportation option. The 2.7 mile loop has 12 stops that connect [Centennial Olympic Park](#) with the Martin Luther King, Jr. National Historic Site and nearby neighborhoods east of downtown.

DRIVING DIRECTIONS

GPS ADDRESS

When following GPS, please use 190 Marietta St NW Atlanta, GA 30303.

DIRECTIONS FROM I-75 NORTH & I-85 NORTH (TRAVELING NORTH FROM THE HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT) – 12 miles

Take I-85 N (merges with I-75 N) to the International Boulevard Exit (exit 248C). At the second light at the top of the exit ramp, turn left onto Andrew Young International Boulevard. Then turn left onto Centennial Olympic Park Drive. Take the first right on Marietta Street. The Motor Lobby entrance is 1 block on the left side of Marietta Street.

DIRECTIONS FROM I-75 SOUTH & I-85 (DRIVING SOUTH)

Follow I-75/85 S into downtown Atlanta. Take Exit 249-C (Williams Street) and continue straight at the exit. Go to the fifth traffic light and turn right onto Andrew Young International Boulevard. Turn left onto Centennial Olympic Park Drive and go 3 blocks to Marietta Street and turn right. The Hotel Motor Lobby will be on your left.

DIRECTIONS FROM THE EAST – VIA I-20

Take I-20 West to Exit 56B (Windsor Street/Spring Street). Turn right onto Spring Street. Spring Street will turn into Ted Turner Drive, continue on Ted Turner Drive until you reach Marietta Street. Turn left onto Marietta Street and go 2 blocks to Andrew Young International Boulevard. Turn left into the Hotel Motor Lobby.

DIRECTIONS FROM THE WEST – VIA I-20

Take I-20 East to Exit 56B (Windsor Street/Spring Street). Turn left onto Spring Street. Spring Street will turn into Ted Turner Drive, continue on Ted Turner Drive until you reach Marietta Street. Turn left onto Marietta Street and go 2 blocks to Andrew Young International Boulevard. Turn left into the Hotel Motor Lobby.

PARKING

The hotel's current parking rates are listed below. Hotel parking rates are subject to change at any time.

- Covered, overnight valet-only parking (\$38) includes in/out privileges.
- Oversized vehicle parking (large and/or lifted SUVs and trucks) is \$42.
- Vehicles that remain in the parking garage after 2:00 PM on the day of departure will incur an additional overnight fee of \$20.

ATLANTA WEATHER

Information to help you prepare for your trip

Check the chart below for an average gauge of temperatures during your stay. If you have any further questions, please do not hesitate to call the hotel directly.

AVERAGE TEMPERATURES

	HIGH	LOW		HIGH	LOW
Feb	61	40	JUL	89	71

Questions? If you have any questions or need additional information email meetings@fcclainc.org.