



High School Transition Plan

Grade Level: 9th-12th
 Lesson Plan Timeframe: 4-5 years
Program Topic: Transition & Work Readiness
State: AK
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Chapter/School: South High, King Career Center, WHS

<p>Overview & Purpose</p> <p>Skills needed to meet minimum requirements on the job. Students will be able to show they are work ready through program certificates which show levels of work readiness. A connection can be shown between schools and employers and skills learned while in school.</p>	<p>FCCLA National Program(s)</p> <p>Career Connections Leaders at Work</p>
<p>Education and National FACS Standards Addressed</p> <p>Career, Community and Life Connections 1.2 Demonstrate transferable and employability skills in school, community and workplace settings.</p>	<p>Career Clusters and Pathways</p> <p>It meets all career clusters</p>

<p>Lesson Plan Goals & Objectives</p>	<p>Provide basic workplace skills training, based on the ACT, Inc. <i>WorkKeys</i>® assessment system. Appropriate for students in grades 9-12 for workforce development and basic skills training. The WIN Courseware prepares students entering the workforce with the skills needed for achievement in their career.</p>
<p>Materials Needed</p>	<ul style="list-style-type: none"> • Paper • Pencil • Computers and Technology: WIN for CRC, WorkKeys, AKCIS SKILLS and Reality Check, Aviator Assessments, Accuplacer • ASVAB, CDM's, PLAN
<p>Introduction of Subject</p>	<p>Team meeting with: Sp. Education Dept. Chairs, Sp. Education Counselors, and Transition Coordinators. Information will be taken to building level for case managers to implement the program.</p> <p>This plan is a project for students in grades 9 through 12 to build essential skills important across a range of jobs. It is essential in preparing for transition from high school to adult life. Students may now earn a portable skills credential that documents their skill levels in these three important foundational skills that are important in virtually all occupations, colleges, and training programs.</p>
<p>Verification</p>	<p>Career Readiness Certificate program implementations. The WIN Courseware helps develop concept mastery, not just test preparation.</p>

Activity 1	Freshmen Level: Tour Career Resource Center at home school, develop portfolio with 4-year academic plan, introduce AKCIS with Interest Profiler & Skills Assessment, WIN placement tests in Applied Math, Reading for Information, and Locating Information. Complete annual transition summary with questionnaire.
Activity 2	Sophomore Level: PLAN test, continue portfolio development, adjust 4-year academic plan, 2 nd semester ASVAB, develop initial career plan with resources in school community, King Career Center tour, continue WIN lessons in Applied Math, Reading for Information, and Locating Information. Take HSGQE. Complete annual transition summary with questionnaire.
Activity 3	Junior Level: WorkKeys Assessments, ASVAB, continue WIN lessons in Applied Math, Reading for Information, and Locating Information, retest HSGQE as needed, adjust 4-year academic plan. Complete annual transition summary with questionnaire.
Activity 4	Senior Level: Work toward CRC silver or gold certificate, WIN lessons to address areas of interest and aptitudes. Familiarize student with community resources: UAA, DVR, Job Corps, Apprenticeships and Post secondary career training programs. Finalize annual transition summary with questionnaire.
Summary/Evaluation	Portfolio, WorkKeys certificates, HSGQE scores, credit check, diploma/certificate of attendance,
Additional Notes	Orientation to WorkKeys and WIN assessments and lessons for special education teachers Alaska Career Ready Program
Source	WIN Solutions for Life-Learning http://www.w-win.com/ , http://akeed.wincshost.com , AKCIS < akcis.org >, Alaska Career Ready Program http://sites.google.com/site/alaskacareerready/

By submitting this lesson plan you are giving FCCLA permission to publish your work on the FCCLA website, www.fcclainc.org.

Submit lesson plan to Bethany S. Kohut, Program Coordinator, by email bstandley@fcclainc.org.