[Your Full Name]

[Your School Name]

[Your School Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Business Name]

[Business Address]

[City, State, ZIP Code]

Dear [Business Owner/Manager],

I trust this letter finds you well. My name is [Your Full Name], and I am reaching out to you with great excitement and gratitude. I am a dedicated member of [Your FCCLA Chapter] at [Your School], and I have recently qualified for the National Leadership Conference (NLC) after achieving success at the State Leadership Conference.

[Provide more information about your particular STAR Event and the project you have undertaken. Consider highlighting how this project plays a crucial role in shaping your skills and preparing you for your future career. Additionally, explain the connection between this business and the unique aspects of your project.]

As I embark on this incredible journey, I wanted to share with you a breakdown of the costs associated with attending the NLC:

Registration Fee: $XXX

Accommodations: $XXX

Travel Expenses: $XXX

Meals: $XXX

Miscellaneous: $XXX

The total estimated cost for my participation is approximately $XXXX.

Participating in the NLC is a unique opportunity to represent our community on a national stage, learn valuable leadership skills, and compete among some of the brightest minds in the nation. The experience is not only personally enriching but also contributes to the overall growth and success of our local community.

I am reaching out to local businesses for support to help cover these costs. Any assistance, no matter the amount, would be immensely helpful. Your contribution will directly impact my ability to attend this transformative event and represent [Your State] with pride.

Your support would not only make a significant difference in my journey to the NLC but would also demonstrate your commitment to nurturing local talent and future leaders. I am grateful for any support you can provide, and I would be more than happy to provide updates on my progress and share the positive impact your support has had on my experience.

If you have any questions or would like additional information, please feel free to contact me at [Your Email Address] or [Your Phone Number].

Thank you for considering my request. I look forward to the possibility of partnering with [Business Name] and appreciate your support in making this opportunity a reality.

Sincerely,

[Your Full Name]

[Your Grade/Class]

[Your Contact Information]