

2023-2025 LEADERSHIP TRAINING TEAM

APPLICATION INFORMATION & INSTRUCTIONS



Family, Career and Community Leaders of America is seeking to enlist a group of talented FCCLA alumni from a variety of diverse backgrounds to join the 2023-2025 Leadership Training Team (LTT). LTT members are chosen by national staff to facilitate and/or develop trainings, lead workshops and breakout sessions, communicate with national network members, facilitate Leadership Academy sessions and generally serve as an extension of national staff, in addition to the roles and responsibilities listed below.

Length of Term

Members of the Leadership Training Team will serve for 2 consecutive years beginning on April 1, 2023 and ending on March 31, 2025. FCCLA reserves the right to change the length of the term should the needs of the organization shift or the team member is not meeting expectations. A required virtual training will be held in the Spring of 2023 (date TBD).

Roles and Responsibilities

Members of the Leadership Training Team will have various responsibilities that may include working with national staff before, during, and after conferences and throughout the year. If serving as an LTT at a conference they have full schedules and should not plan to chaperone students. LTT members may serve as an FCCLA summer intern during their term, responsibilities will be determined during onboarding. General responsibilities may include, but are not limited to:

- Serve as positive and professional representatives of the national organization
- Assist at national meetings, both in person and virtually, as assigned
- Plan leadership development and officer training sessions/webinars
- Present workshops at meetings that may include state conferences
- Communicate with members of assigned national network on a regular basis
- Assist in Alumni & Associates events and communication
- Write articles and activities used for the national FCCLA website and publications
- Facilitate virtual Leadership Academy sessions

Compensation

Leadership Training Team members receive compensation for their time and materials. Below is an outline of the majority of items for which consultants can expect compensation. Additional items may be written into individual contracts or decided upon and assigned as needed.

- **National Leadership Conference (June/July):** \$300 honorarium + expenses paid
- **National Fall Conference (November):** \$250 honorarium + expenses paid
- **Capitol Leadership: \$250 stipend (only one presenter); \$125 if two presenters + expenses paid**
- **State Meetings/Workshops:**
 - **In-person:** \$250 stipend + approved expenses, which must be arranged and paid for by host state or through FCCLA National Headquarters
 - **Virtual:** \$50 stipend per activity (workshop, keynote, etc.)
- **Webinars/Virtual workshops and presentations:** \$50 stipend per presentation (includes preparation and actual time for the presentation).
- **In-Person Training:** \$100 stipend per presentation (includes preparation and actual time for the presentation).

Application Submission Information

Application Checklist :

- Basic Information
- Short Answer Questions
- Lesson Plan
- Video
- 2 Recommendation Forms (should be sent directly from person completing form to FCCLA) Please email your application and supporting materials to bcarpenter@fclclainc.org. Applications must be submitted or postmarked by **November 28, 2022**.