



## Family, Career and Community Leaders of America, Inc. ®

### State Adviser of the Year Award 2024-2025 National Award Guidelines

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Family, Career and Community Leaders of America (FCCLA) recognizes an individual who exemplifies professional management of the state association, dedication to FCCLA, and strong support of the national organization and its programs.

The mission of FCCLA is to promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through: character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

The purpose of FCCLA is

- to provide opportunities for personal development and preparation for adult life
  - to strengthen the function of the family as the basic unit of society
  - to encourage democracy through cooperative action in the home and community
  - to encourage individual and group involvement in helping achieve global cooperation and harmony
  - to promote greater understanding between youth and adults
  - to provide opportunities for making decisions and for assuming responsibilities
  - to prepare for the multiple roles of men and women in today's society
  - to promote Family and Consumer Sciences, careers and related occupations
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#### **DEADLINE:**

All nominations are due to Sandy Spavone at [sspavone@fclclainc.org](mailto:sspavone@fclclainc.org) by April 1, 2025. Nominations sent after the April 1, 2025 deadline **will not** be considered.

#### **Criteria:**

Nominees will be recognized for their service to Family, Career and Community Leaders of America, Inc., in one or more of the areas listed below. The evaluation committee will be comprised of a chapter adviser, student, CTSO professional, and business and industry representative. Evaluation will be based on the following:

- All activities reported must have occurred between April 1, 2024 and March 31, 2025
- Membership trends, retention rates, and membership development in both chapters and Alumni & Associates
- FCCLA national programs in which state chapters participated and successful outcomes
- Publicity and promotion on the state level and successful outcomes
- Partnerships developed and/or maintained with corporations/organizations to further the goals of FCCLA
- Most significant contribution to FCCLA in the last year
- National FCCLA Alumni & Associates membership verification
- Three letters of recommendation:
  - State Officer
  - Chapter Adviser
  - Individual of nominator's choice

#### **Official Rules:**

- Nominations may be submitted by the nominee, a chapter adviser, a state officer, a school administrator, teacher educator, a national officer, state board of directors, or state education administrator/supervisor.
- Nominees must be currently responsible for day-to-day management of the FCCLA State Association, regardless of title.
- All nominees must be current members of National FCCLA Alumni & Associates.
- Nominations must be typed.
- Winner will be selected based on the judge's evaluation of the given criteria. Judge's decisions are final.
- The nominee receiving the highest score will receive national recognition.
- One winner will be selected from eligible nominations.
- For award consideration, nominations must be email by April 1, 2025.
- Winner will be recognized at the 2024 National Leadership Conference in Orlando, FL.

**All State Adviser of the Year Award nominations must be emailed to Sandy Spavone at [sspavone@fclclainc.org](mailto:sspavone@fclclainc.org) by April 1, 2025.**



## 2024-2025 State Adviser of the Year Award Nomination

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### Nominator's contact information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Please check one:

- |   |  |
|---|--|
| <input type="checkbox"/> Chapter Adviser                          | <input type="checkbox"/> Current National Board of Directors |
| <input type="checkbox"/> Current National Executive Council       | <input type="checkbox"/> National Alumni & Associates Member |
| <input type="checkbox"/> National Headquarters Staff              | <input type="checkbox"/> School Administrator                |
| <input type="checkbox"/> State Adviser                            | <input type="checkbox"/> State Board of Directors            |
| <input type="checkbox"/> State Education Administrator/Supervisor | <input type="checkbox"/> State Officer                       |
| <input type="checkbox"/> Teacher Educator                         | <input type="checkbox"/> Other: _____                        |

### Nominee's contact information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current position/title: \_\_\_\_\_

Has the nominee been made aware of this national award nomination?  Yes  No

Will the nominee be attending the National Leadership Conference?  Yes  No

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- I. **Membership:** Please describe recent membership trends, retention rates, and membership development success stories in the nominee's state for both chapters and alumni & associates. **(15 points)**



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II. **National Programs:** Please indicate the FCCLA national programs in which the nominee's state chapters participated and describe successful outcomes. **(15 points)**

III. **Publicity/Promotion:** Please describe what the nominee's state has done to publicize/promote FCCLA and describe successful outcomes. **(15 points)**



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IV. **Partnerships:** Please describe partnerships the nominee's state association has developed and/or maintained with corporations/organizations to further the goals of FCCLA. **(15 points)**

V. What is the nominee's most significant contribution to FCCLA in the last year? **(20 Points)**

VI. National FCCLA Alumni & Associates membership status verification. **(5 points)**

VII. Three letters of recommendation, not to exceed one page per letter. **(15 points)**

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All National State Adviser of the Year Award nominations must be email to Sandy Spavone at [sspavone@fclclainc.org](mailto:sspavone@fclclainc.org) by April 1, 2025.

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