



Family, Career and Community Leaders of America, Inc. Summary of the August 2022 Board of Directors Meeting

Dear Constituents,

The Family, Career and Community Leaders of America (FCCLA) National Board of Directors recently held their first meeting of the year at the new National Headquarters in Herndon, Virginia. The Committees of the Board presented their reports, and discussion was held on old and new business.

The board recently hired a new auditing firm, PBMares. A representative from PBMares attended the meeting and presented on the board's role in FCCLA's financial reporting. The presentation covered basic fiduciary duties, how to read non-profit financial statements, and how to read IRS form 990s. The National Board of Directors looks forward to working with PBMares this year.

The Communications and Membership Committee discussed the development of membership packages, defining post-secondary affiliation, increasing middle-level participation, and creating an "ultimate chapter award." The Finance Committee reviewed the monthly financial statements and the upcoming audit process. The Program Committee discussed the National Program award application and process, their involvement in the Families First update, and the goals for the Education and Training Task Force. All committees discussed what support National FCCLA can offer to "at-risk" state associations and the process of defining "at-risk."

Additional business discussed during the meeting:

- The FCCLA purposes were reviewed as there is a potential need to modernize the purposes without changing the intent. The board will continue this discussion at the next meeting.
- Proposed updates to the Policies and Procedures Manual were reviewed and approved. An updated copy of the manual can be found on the National FCCLA Website.
- The board will conduct a complete review of the Bylaws, with guidance and recommendations from FCCLA's counsel and a parliamentarian. The discussion will continue at the next meeting.

The Board of Directors will meet again in November to continue the work of the organization.

Sincerely,

Gayla Randel
2022-2023 National Board of Directors Chair
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