



# NATIONAL ASSOCIATION OF PARLIAMENTARIANS®

213 South Main Street, Independence, MO 64050 | 816.833.3892 | 888.627.2929 | hq@nap2.org  
www.parliamentarians.org | www.facebook.com/parliamentarians

## MEMBERSHIP APPLICATION

### INSTRUCTIONS:

1. The RONR In Brief membership exam must be taken online using Respondus LockDown Browser/Monitor.
2. Complete the general contact and demographic information.
3. Designate the date you plan to take the exam; please submit your application at least 15 days prior to your exam date.
4. Calculate your national and state association dues (see dues charts included with this application).
5. Submit the completed application with your dues payment via mail, email, or fax.
6. The Membership and Registration Examiners Committee (MREC) will officially notify you of your results and your acceptance as a NAP member in good standing within 14 business days of receiving the completed exam.

### GENERAL INFORMATION

Name: \_\_\_\_\_  
 First Middle (opt.) Last

Address: \_\_\_\_\_  
 Street Email Address

\_\_\_\_\_ City State/Province ZIP/Mail Code Country

Phone: \_\_\_\_\_  
 Home Primary \_\_\_ Cell Primary \_\_\_ Work Primary \_\_\_

Exam Date: \_\_\_\_\_ Instructor/Facilitator Name: \_\_\_\_\_  
 First Last

Your contact information will be included in the NAP members-only online directory unless you opt out. To opt out check here:

### DEMOGRAPHIC INFORMATION

Please help us collect accurate demographics by answering the following questions. It will be used for internal purposes only to assist in developing programs and services.

#### Gender

Female Male

Birth Date (MM/DD/YYYY) \_\_\_\_\_

Required for student members.

#### Check all that apply

I want to learn parliamentary procedure primarily to serve as a leader.

I want to learn parliamentary procedure primarily to be an effective member.

I provide parliamentary services primarily to organizations to which I belong.

I provide parliamentary services primarily to organizations to which I do not belong.

#### Skills and Talents

- Audio/Visual
- Budget/Financial
- Investments
- Editing/proofreading
- Fundraising
- Grant writing
- Graphic/web design
- Marketing/communications
- Mobile apps development
- Photography
- Social media
- Teaching adults
- Teaching youth
- Website development
- Web meetings
- Writing articles
- Writing education curriculum
- Writing test questions

#### NAP Partner Organization (if applicable)

- FBLA
- FCCLA
- HOSA
- SkillsUSA
- Business Professionals of America

#### Languages I speak and write fluently

Chinese English French German Japanese  
Portuguese Spanish Other \_\_\_\_\_

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## MEMBERSHIP DUES

### Regular Membership

First-year national dues are pro-rated on a monthly basis, as are the dues for MN, MO, HI, MI, WA, Electronic, and New England. The chart below presents the prorated amount based on the month in which you take the exam. A chart of state dues accompanies this form.

### Student Membership

An individual who is on active duty with the military or is a full-time student shall qualify for Student Membership. A full-time student shall be defined as an individual 25 years old or younger who is currently enrolled full time in a college program, high school, or home school setting.

### State Association & Unit Dues

Please tell us if you are also joining an NAP unit in your local area and the name of that unit. Individuals who do not belong to a unit are considered members-at-large. NOTE: Unit dues are payable directly to the unit; NAP does not collect unit dues.

## PAYMENT INFORMATION

I am applying for regular membership in NAP

I am applying for student membership in NAP. I am a full-time student 25 years old or younger and enrolled full time in school.

I am on active duty in the military and therefore applying for the student membership rate.

My state association should be \_\_\_\_\_

I am/will be a member of the unit \_\_\_\_\_

I will be a member-at-large

NAP regular or student member dues \$ \_\_\_\_\_

State association dues (see State Dues Chart) \$ \_\_\_\_\_

### TOTAL AMOUNT ENCLOSED

Check # \_\_\_\_\_ OR Credit Card (Visa, Mastercard, Discover, American Express)

CSC Code \_\_\_\_\_ Exp. Date \_\_\_\_\_

Credit Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature

I agree to abide by the bylaws, policies, and Code of Professional Responsibility of the National Association of Parliamentarians. I have also read all the information both sides of this form and do hereby apply for membership in NAP. I further understand that being a member of NAP does not equate to being a registered or certified parliamentarian.

Signature

Date

### NAP PRORATED DUES

Month	Regular	Student
January	\$84	\$42
February	\$77	\$38.50
March	\$70	\$35
April	\$63	\$31.50
May	\$56	\$28
June	\$49	\$24.50
July	\$42	\$21
August	\$35	\$17.50
September	\$28	\$14
October (incl. next year's dues)	\$105	\$52.50
November (incl. next year's dues)	\$98	\$49
December (incl. next year's dues)	\$91	\$45.50

*Also see accompanying state association dues charts.*

Please mail, email or fax (credit card only) completed application with your dues payment to the following address. If paying by check, please include national and state association dues in one check payable to "NAP" in U.S. funds.

**National Association of Parliamentarians  
213 South Main Street  
Independence, MO 64050-3808**

**Fax: 816.833.3893  
Email: [hq@nap2.org](mailto:hq@nap2.org)**

## ADDITIONAL NOTES

- Your payment will be processed within 5 business days of receipt.
- You will receive your login information and instructions on downloading Respondus LockDown Browser/Monitor approximately 5 days before your exam date. If you are unable to complete your exam within 30 days of your exam date, please notify NAP headquarters at [hq@nap2.org](mailto:hq@nap2.org).
- If you do not pass the exam within 30 days of your exam date, your dues payment may be refunded less a \$25 administration fee. Also, you may be required to obtain a 1-year Respondus account for \$15 if you take the exam after July 31.

## NAP State Dues Chart

State	UM	MAL	SM	State	UM	MAL	SM
Alabama	\$15	\$15	\$15	Missouri (P)	\$15	\$15	\$7.50
Alaska*	N/A	\$0	\$0	Montana*	N/A	\$0	\$0
Alberta	N/A	\$10 (US Funds)	\$5 (US Funds)	Nebraska	\$20	\$20	UM \$20 MAL \$20
Arizona	\$15	\$15	\$7.50	Nevada	\$10	\$11	UM \$10 MAL \$11
Arkansas	N/A	\$10	\$5	New England (P)	\$15	\$15	\$7.50
British Columbia	N/A	\$15 (US Funds)	\$7.50 (US Funds)	New Jersey	\$15	\$20	UM \$15 MAL \$20
California	\$30	\$35	UM \$15 MAL \$17.50	New Mexico	\$10	\$10	\$10
Colorado	\$20	\$30	UM \$10 MAL \$15	New York	\$12	\$15	\$6
Delaware	\$20	\$25	\$10	N Carolina	N/A	\$15	\$5
D.C.	\$10	\$15	\$10	N Dakota*	N/A	\$0	\$0
Electronic (P)	\$12	\$12	\$6	Ohio	\$15	\$15	\$5
Florida	\$25	\$25	UM \$12.50 MAL \$12.50	Oklahoma	\$15	\$15	\$15
Georgia	\$20	\$20	\$20	Ontario	\$10	\$10	\$10
Hawaii (P)	\$12	\$12	\$12	Oregon	\$20	\$30	UM \$10 MAL \$15
Idaho*	N/A	\$0	\$0	Pennsylvania	\$12	\$12	\$12
Illinois	\$20	\$20	\$10	Quebec*	N/A	\$0	\$0
Indiana	\$10	\$10	\$5	S Carolina	\$15	\$15	\$15
Iowa*	\$0	\$0	\$0	S Dakota*	N/A	\$0	\$0
Japan*	N/A	\$0	\$0	Saskatchewan*	N/A	\$0	\$0
Kansas	\$6	\$6	\$6	Tennessee	\$15	\$15	\$15
Kentucky	\$10	\$10	\$10	Texas	\$15	\$20	\$10
Louisiana	\$12	\$12	\$6	Utah	\$5	\$5	\$5
Manitoba	\$5	\$5	\$5	Virginia	\$15	\$16	\$15
Maryland	\$15	\$15	\$15	Washington (P)	\$24	\$24	\$12
Michigan (P)	\$15	\$25	\$10	West Virginia	\$10	\$10	\$10
Minnesota (P)	\$15	\$15	\$7	Wisconsin	\$20	\$20	\$20
Mississippi	\$10	\$10	\$5	Wyoming*	N/A	\$0	\$0

UM: Unit Member is a primary member of a unit within a state association

MAL: Member at Large of the state / province association does not belong to a unit

SM: Student Member - Enrolled in an academic institution as a full-time student & age 25 or younger or who is in military service

(P): Association Dues are pro-rated

\*No state/province dues for unchartered states, provinces and countries

New England Association includes: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont

Month Joined	Elec. UM/ MAL	Elec. STU	HI	MI UM	MI MAL	MI STU	MN UM/MAL	MN STU	MO UM/MAL	MO STU	NEAP UM/MAL	NEAP SM		WA UM/MAL	WA STU
January	12.00	6.00	12.00	15.00	25.00	10.00	15.00	7.00	15.00	7.50	15.00	7.50		24.00	12.00
February	11.00	5.50	11.00	13.75	22.92	9.17	13.75	6.42	13.75	6.87	13.75	6.87		22.00	11.00
March	10.00	5.00	10.00	12.50	20.83	8.34	12.50	5.84	12.50	6.24	12.50	6.24		20.00	10.00
April	9.00	4.50	9.00	11.25	18.75	7.51	11.25	5.26	11.25	5.61	11.25	5.61		18.00	9.00
May	8.00	4.00	8.00	10.00	16.67	6.68	10.00	4.68	10.00	4.98	10.00	4.98		16.00	8.00
June	7.00	3.50	7.00	8.75	14.58	5.85	8.75	4.10	8.75	4.35	8.75	4.35		14.00	7.00
July	6.00	3.00	6.00	7.50	12.50	5.02	7.50	3.52	7.50	3.72	7.50	3.72		12.00	6.00
August	5.00	2.50	5.00	6.25	10.42	4.19	6.25	2.94	6.25	3.09	6.25	3.09		10.00	5.00
September	4.00	2.00	4.00	5.00	8.33	3.36	5.00	2.36	5.00	2.46	5.00	2.46		8.00	4.00
October*	15.00	7.50	15.00	18.75	31.25	12.49	18.75	8.75	18.75	9.33	18.75	9.33		30.00	15.00
November*	14.00	7.00	14.00	17.50	29.17	11.66	17.50	8.17	17.50	8.70	17.50	8.70		28.00	14.00
December *	13.00	6.50	13.00	16.25	27.08	10.83	16.25	7.58	16.25	8.07	16.25	8.07		26.00	13.00

\*Includes next year

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